

NEATH PORT TALBOT COUNTY BOROUGH COUNCIL

Environment and Highways Cabinet Board

16 February 2017

Report of the Head of Engineering & Transport

D. W. Griffiths

Matter for Decision

Wards Affected: All

Parking Services Software Upgrade (Compex 360)

Purpose of Report

1. To seek Members' approval to upgrade the existing parking enforcement and notice processing system.

Executive Summary

2. The report seeks authorisation to exclude the requirements of competition, to suspend Rule 2.1 of the Council's Contracts Procedure Rules ("CPRs") and to make a direct award to Imperial Civil Enforcement Solutions ("the Service Provider").

Background

3. The current parking enforcement and notice processing system was last upgraded in 2007. The Authority has been notified by Imperial Civil Enforcement Solutions that our current notice processing system will in the future be only supported and not developed, to include any new functionality. They will be concentrating their development on the Compex 360 system.
4. The system will be hosted by ICES within their head office in Bristol, with a disaster recovery site based at their operations centre in Northampton. The service will be available 24 hours a day, seven days a week and has uninterruptible system monitoring.
5. Hosting with Imperial Civil Enforcement Solutions removes the need for capital investment for hardware as well as the costs and procedural requirements for maintenance and system upgrades.

6. The current maintenance invoice for the existing software is £13,722 per annum. The hardware costs are not included in this figure.
7. This upgrade will fit in to the authority's Digital by Choice agenda.
8. The report would also bring to member's attention that parking services will be running a public consultation process this year on the introduction of a virtual permit system from the same supplier (Imperial Civil Enforcement Solutions).
9. This upgrade will help facilitate the transference from the old paper system to a real time paperless system.

Financial Impact

10. Attached in Appendix A is a financial cost of upgrading the system for a five year period. The additional expenditure will be funded out of the parking services trading accounts.

Equality Impact Assessment

11. A screening assessment has been undertaken and there is no requirement for an Equality Impact Assessment to be carried out.

Workforce Impact

12. No impact on the workforce.

Legal Impact

13. Even though the requirement to competitively tender the agreement by way of a European based tender is not applicable, the Council is required by the general obligations of transparency, equal treatment, non-discrimination and proportionality that derive from the Treaty on the Functioning of the European Union (TFEU) when an agreement of this kind is of 'certain cross border interest'.
14. What these principles imply in practice is that the contract should be transparently awarded in a non-discriminatory way. The simplest way to demonstrate compliance would be by going through a procurement exercise compliant with the principles outlined above.

15. The Council would contend that an agreement of this kind is unlikely to have 'cross border interests'.
16. In addition, the Council must ensure that suitable contractual arrangements can be put in place for the provision of the Services without delay and to ensure continuity is not disrupted for the Council.
17. Further, the Council must comply with its own internal CPRs which provide that the Council will, whenever possible put contracts of this value out to open competition.
18. Rule 2.1 of the CPRs provides that where the value of the contract exceeds £50,000, the arrangement should be subject to competitive tender. As part of the Recommendations, an exclusion of the CPRs will be sought.
19. The Council currently has an ongoing Maintenance Contract with the Service Provider, which would have to continue even if a tender exercise was undertaken. Therefore, it would represent better value to the Council to amend its current arrangements with the Service Provider to reflect the new requirements.

Risk Management

20. Imperial Civil Enforcement Solutions will replicate all files and database changes between the data centre servers at both of their sites and there are contingency services in Northampton to provide business continuity.

Consultation

21. There is no requirement for external consultation.

Recommendation(s)

22. It is recommended, having given due regard to the Equality Impact Assessment:-
23. That the requirements of competition are excluded and Rule 2.1 of the Council's Contracts Procedure Rules is suspended.

24. That authority is given to make a direct award to the Service Provider and for the Council to enter into contract with the Service Provider for the provision of the Services for a period of five years on a date to be determined by the Head of Engineering and Transport.

Reason for proposed Decision(s)

25. The current system is coming to end of its product life and is not fit for purpose.

Implementation of Decision

26. The decision is proposed for implementation after the three-day call-in period.

Appendices

27. Appendix A – Financial Information

List of Background Papers

28. None

Officer Contact

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Appendix A

Year 1

360 upgrade and 6 licences	£10,080.00
Training	£2,250.00
12 x Rialto Licences	£4,320.00
12 X HHC Real time data transfer licences	£1,440.00
Printer Maintenance	£924.00
Trafficsync licence	£222.66
	£19,236.66

Samsung Phone	£3,228.00
Phone Insurance	£432.00
Data Transfer	£1,728.00
Cases	£240.00
	£5,628.00
	£24,864.66

Year 2

360 - 6 licences	£10,080.00
12 x Rialto Licences	£4,320.00
12 X HHC Real time data transfer licences	£1,440.00
HHC Real Time Transfer	£1,000.00
Printer Maintenance	£924.00
Trafficsync licence	£222.66
	£17,986.66

Phone Insurance	£432.00
Data Transfer	£1,728.00
	£2,160.00
	£20,146.66

Year 1	£24,864.66	
Year 2-5	£80,586.64	
	<u>£105,451.30</u>	£21,090.26 per year
